



GUIDANCE NOTES

Information entered elsewhere within the project plan will pre-populate a number of the income & expenditure figures below. Please enter amounts within the yellow boxes to provide both the baseline (current) amounts. Where information cannot be pulled through from elsewhere in

INCOME

Category	Income Category	Baseline	Year 1	Year 2	Year 3	Year 4	Year 5	Notes/ Guidance
PlayZone	Peak Hire Income (48 weeks)	£0	£25,200	£25,956	£26,735	£27,537	£28,363	
	Other	£0	£0	£0	£0	£0	£0	
	Total Income	£0	£25,200	£25,956	£26,735	£27,537	£28,363	

EXPENDITURE

Category	Expenditure Category	Baseline	Year 1	Year 2	Year 3	Year 4	Year 5	Notes/ Guidance
PlayZone	Annual maintenance contract	£0	£0	£0	£1,000	£0	£0	
	Equipment replacement	£0	£0	£500	£515	£530	£546	
	Regular maintenance (weekly)	£0	£0	£0	£0	£0	£0	
	Sinking Fund	£0	£5,000	£5,000	£5,000	£5,000	£5,000	10 year lifespan expected - circa £50k for replacement of 2G and Polymeric surfaces and circa £50k for replacement of 3G surface after that time
	Line Marking and top up (delete row if not needed)	£0	£0	£0	£0	£0	£800	
Floodlighting	Lamp replacement	£0	£300	£300	£300	£300	£300	
	Maintenance	£0	£0	£400	£412	£424	£437	
	Utilities	£0	£735	£757	£780	£803	£827	
Revenue	Booking Systems	£0	£887	£914	£1,517	£1,563	£1,609	£576 license fee from per year 2 onwards, £598.50 annual maintenance fee, £288 software fee. Additional cost of £40 charge fee per £1000 income processed.
	Site Staff Costs	£0	£0	£0	£0	£0	£0	
	On costs	£0	£0	£0	£0	£0	£0	
	Training and education costs	£0	£2,000	£2,060	£2,122	£2,185	£2,251	
	Marketing	£0	£500	£515	£530	£546	£563	Safeguarding/ First Aid & Emergency First Aid/ Coaching Courses Social Media/ Local Advertising in line with Marketing Plan to increase usage in specific user groups (working with Steering Group) Encourage Community/ Partners to activate sessions.
	Regular Site Maintenance (in-house)	£5,004	£5,004	£5,154	£5,309	£5,468	£5,632	
	Other	£0	£0	£0	£0	£0	£0	
	Total Expenditure	£5,004	£14,426	£15,600	£18,485	£16,820	£17,965	

SITE OVERVIEW

Overall site Summary	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5
Income	£0	£25,200	£25,956	£26,735	£27,537	£28,363
Expenditure	£5,004	£14,426	£15,600	£18,485	£16,820	£17,965
Surplus /Deficit	-£5,004	£10,774	£10,356	£8,250	£10,717	£10,397